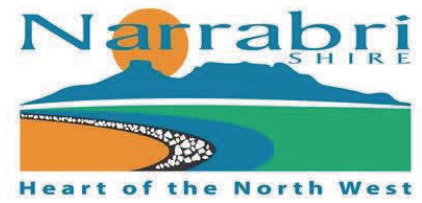


Application Number

Date Lodged



FURTHER INFORMATION

Narrabri Shire Council
46-48 Maitland Street
PO Box 261
NARRABRI NSW 2390
Tel: 02 6799 6866
Fax: 02 6799 6888
council@narrabri.nsw.gov.au

Land Use Application

Development Application, Construction Certificate & Section 68 Approval

Property

Lot and DP numbers are found on the Certificate of Title or on a Rates Notice.

Note: Not all properties have section numbers

Lot No	Section No	DP No
_____	_____	_____
Street No	Street Name	
_____	_____	
Town	State & Postcode	
_____	_____	

Owner

This section must be completed and signed by ALL owners.

Companies will need to either provide their ACN or attach letterhead correspondence indicating the approval to lodge the application

Names / Company Name

Australian Company Number (ACN) (Provide when the owner is a company)

Postal Address

Town **State & Postcode**

Telephone Number **Fax Number**

Email Address

As owner/s of the property, I / we consent to this application, and grant permission for Council's Officers to enter the property / premises for the purpose of assessment of this application or to conduct inspections relative to this application.

Owner 1 Signature	Owner 1 Name (please print)	Date
_____	_____	_____
Owner 2 Signature	Owner 2 Name (please print)	Date
_____	_____	_____

Applicant

The Applicant is the owner or agent chosen by the owner of the land to act on their behalf in the management of the application.

All correspondence and communication is directed to the Applicant

Name / Company Name

Postal Address

Town

State & Postcode

Telephone Number

Fax Number

Email Address

I /We hereby apply for Development Consent and/or a Construction Certificate or Section 68 Activity Approval to carry out the Development described below. I/We grant consent to Narrabri Shire Council for the release of any plan(s) and documents submitted in relation to this development application for the purposes of Council fulfilling its requirements under the *Government Information (Public Access) Act 2009*. To assist the progress of this Application, I/We agree to copies of correspondence being forwarded to the owner/s.

Signature

Applicant Name (please print)

Date

Application

Type of application required

Refer to the 'Development Guide'

A **development application** (DA) is required to obtain approval for the proposed development.

Section 68 of the Local Government Act 1993 contains a list of activities that require approval from Council. These activities include but not limited to the works outlined on page 3.

A **construction certificate** (CC) looks at how the building will be constructed and is checked for compliance against the Building Code of Australia.

The appointment of a **Principal Certifying Authority** (PCA) will also be required. The CC and PCA may be carried out by Council or a private certifier.

DA

S68

CC

Development Application (DA)

Have you attended a **Pre-Lodgement Meeting?**

No Yes with _____

Council Officer Name

Indicate if any of the following also apply

The application is for 'advertised' development

The application is for a 'staged' development

The application is for 'designated' development

Integrated development application (additional fees apply)

If integrated, indicate under which act/s approval is required

Rural Fires Act

Heritage Act

Roads Act

Water Management Act

National Parks & Wildlife Act

Fisheries Management Act

Protection of the Environmental Operations Act

Activity Approval (S68) - Section 68 of the Local Government Act 1993

Construction Certificate (CC)

NOTE: The CC Section on Pages 5-6 of this form **MUST** be completed

Development Application details: (if applicable)

DA Consent No: _____ Date of Consent: _____

Class of building under the Building Code of Australia (BCA): _____

Does the application involve an alternative solution under the BCA?

No Yes (additional fees apply)

Appoint Council as the Principal Certifying Authority (PCA)

For inspections and the issue of Certificates. The PCA Agreement form must be completed and signed by the person having benefit of the consent.

Should Council not be appointed PCA please specify who: _____

Tick the boxes that best describe the proposal

Single dwellings, granny flats & associated development / building

Class 1a

- New Single Dwelling
- Additions/Alterations to dwelling
- Studio
- Granny Flat
- Other structure (provide details): _____
- Demolition (provide details) _____

Class 10a

- Garage / Carport
- Shed
- Deck
- Pergola / Awning

Class 10b

- Swimming Pool
- Retaining Wall
- Fence
- Rainwater Tank

- Landscaping works _____

Commercial, industrial, multi-residential, dual occupancy & subdivision developments

- Multi-residential
- Commercial development
- Industrial development
- Change of building use
- Dual occupancy
- Shop fit-out
- Community building
- Temporary use of a building
- Affordable housing
- Signage
- Bed and Breakfast

- Demolition (provide details) _____

- Other _____

- Subdivision (provide details) _____

Type:	<input type="checkbox"/> Torrens title subdivision	<input type="checkbox"/> Strata Subdivision
Construction:	<input type="checkbox"/> Does not involve road construction	<input type="checkbox"/> Involves construction of a new road or extension of an existing road
Lots: Number of current lots: _____	Number of proposed lots: _____	

Activity Approvals—Section 68

- Install a manufactured home, moveable dwelling or associated structure on land
- Water supply, sewerage and stormwater drainage work
- Engage in a trade or business on Community Land
- Erect hoarding or occupy public roads (including footways) for swinging or hoisting goods or exposure of articles for sale or otherwise
- Operate a public car park, caravan or camping ground, or manufactured home estate
- Install a domestic oil or solid fuel heating appliance, other than a portable appliance
- Install or operate amusement devices
- Use a standing vehicle or any article for the purpose of selling any article in a public place
- Carry out activity prescribed by the regulations or an activity of a class/description prescribed by regulations
- Temporary structure
- Approval to Install, Alter or Construct a Waste Treatment Device or Human Waste Storage Facility and Approval to Operate a system of Sewage Management.

NOTE: You will need to also complete the separate form Caravan Park / Camping Ground

NOTE: You will need to also complete the separate form for the approval to install/operate a system.

- Other _____

Description

Detailed description of the proposed development and detail all works and any proposed use.

Value

Estimate Cost

Refer to the Guidelines - Building Cost Estimate

The value of works is used in fee calculations and to determine developer contributions.

If there are not enough lines for each element, please attach details and tick the box.

* For additional works and associated costs, please refer to "Guidelines— Building Cost Estimate"

BUILDING ELEMENT eg. Deck, garage (Metal clad or cavity brick),	AREA in m ²		Rate per m ²		Estimated Value
Dwelling (Standard Timber Cladding)*	_____ m ²	x	\$ _____	=	\$ _____
Additions/Alterations	_____ m ²	x	\$ _____	=	\$ _____
Verandah	_____ m ²	x	\$ _____	=	\$ _____
Carport/kit shed	_____ m ²	x	\$ _____	=	\$ _____
Garage	_____ m ²	x	\$ _____	=	\$ _____
<input type="checkbox"/> Please tick to attach additional details	TOTAL VALUE OF WORKS				\$ _____

Value of works

Council calculates the cost of works on the estimated 'market price' for the completed project. This may not necessarily reflect the actual cost of the development to the applicant, for example, an applicant may source materials free or second hand and use their own labour (owner-builder).

Council uses building cost indicators contained in the current addition of the Rawlinson's Construction Cost Guide. A list of the common development types and rates are included in the guidelines.

Fees and Charges

Application fees and charges will be determined by Council based on the estimated cost provided above and are to be paid when you lodge the application. Please contact the Planning and Development Department if you require a quote of the applicable fees.

Political Donations and Gifts

Any reportable political donation and/or gift to a Councillor or Council employee within a two year period before the date of this application must be publicly disclosed.

Are you aware of any person with a financial interest in this application who made a reportable donation or gift in the last two (2) years?

- No** ▶ In signing this application I undertake to advise the Council in writing if I become aware of any person with a financial interest in this application who has made a political donation or has given a gift in the period from the date of lodgement of this application and the date of determination.
- Yes** ▶ Complete the Political Donation and Gifts Disclosure Statement from and lodge with this application.

Note: Failure to disclose relevant information is an offence under the Act. It is also an offence to make a false disclosure statement.

**Person
applying for
the CC**

Name / Company Name

**Should the postal address and contact details be the same as the Applicant please state "As per Applicant" below. Ensure form is signed below.*

Postal Address:

Town

State & Postcode

Telephone Number

Fax Number

Email Address

Applicant Name *(please print)*

Signature

Date

The person applying for a construction certificate may be the property owner, project manager, or other person entitled to appoint a Principal Certifying Authority (PCA), but not the builder unless they are also the property owner.

This section of the form must be signed by the person applying for the construction certificate

Builder

Residential Work including dual occupancies and multi-residential development

Builder Details - Please nominate builder:

Name: _____ Licence No: _____

Address: _____

Phone/Mobile: _____ Email: _____

Principal Contractor (builder)

Value of works \$20,000 and under:

The principal contractor for the work must be appropriately licensed. Builders details must be provided to the PCA prior to the release of the construction certificate (CC).

Value of works over \$20,000:

Home Building Compensation Fund Insurance A copy of insurance from the Home Building Compensation Fund must be obtained by the principal contractor and be submitted to the PCA prior to the release of the CC.

Owner Builder

*An **owner builder permit** is required when works exceed \$5,000. A copy of the permit, when applicable, must be submitted to the PCA prior to the release of the construction certificate.*

Commercial/Industrial development and all other development:

Provide **principal contractor details** as above including their name, address and licence number, prior to release of the construction certificate (CC)

Builder details are required prior to issue of the Construction Certificate.

Owners should ensure all builders and tradespeople have a valid licence. Contact the Department of Fair Trading for further information or visit www.fairtrading.nsw.gov.au

ABS Data

The Australian Bureau of Statistics (ABS) uses this information as key economic indicators for the country. If there are two or more different material types to be used, then please nominate the primary material type.

Where multiple buildings apply, a separate attachment may be provided

Development details

Complete the following details (where applicable)

For each proposed new building, indicate:

Number of storeys of the proposed building _____

Gross floor area of the existing building _____ m²

Gross floor area of the new building _____ m²

Gross site area of the land on which the building is to be erected _____ m²

Swimming pool _____ litres

For each proposed new residential building, indicate:

Number of existing dwellings on the site _____

Number of existing dwellings to be demolished _____

Number of dwellings to be constructed _____

Will the new building be attached to an existing building Yes No

Will the new building be attached to any other new building Yes No

Does the site contain a dual occupancy Yes No

Number of new units: _____

Number of additional units: _____

Current uses of the building _____

Proposed uses of the building (if changed) _____

Material to be used:

Please indicate the material to be used in the construction of the new building(s)

1. FLOOR Concrete Timber Other

2. FRAME Timber Steel Aluminium Other

3. ROOF Tiles Concrete/slate Fibre cement Steel
 Aluminium Other

4. WALLS Brick (double) Brick (veneer) Concrete/stone Steel
 Fibre cement Aluminium cladding Timber/weatherboard
 Curtain glass Other

Privacy & Personal Information Protection Notice

Purpose of Collection: The information in this form will be used and disclosed for the purposes of communication with you, Council exercising its functions under *Environmental Planning and Assessment Act* and as required by law.

Supply: The application will be placed on public exhibition and published on Council's website. If you do not provide information (or any part of it) your application may not be accepted.

Access/Correction & Storage: Narrabri Shire Council will collect and store the information. You can access the correct information by contacting your local Council.

Lodgement Details

You can lodge the completed application by:

Mail: PO Box 261, NARRABRI NSW 2390

In Person: 46-48 Maitland Street, NARRABRI NSW 2390

Email: council@narrabri.nsw.gov.au

What Now: For further information regarding your application please contact your local Council.