

Subdivision Certificate Application

Office Use Only

Application Number

Date Received

Property Details

Lot No

Section No

DP No

Parish

Street No

Street Name

Town

Postcode

Council Assessment Number

Applicant Details

Name/Company Name

Postal Address

Town

Postcode

Email Address

Telephone

Owners Details

Name/Company Name

Postal Address

Town

Postcode

Email Address

Telephone

Proposal Details

Full Description of Approved Subdivision

Development Consent Number

Date Issued

Boundary Adjustment

Number of Lots

FURTHER INFORMATION

Applicant's Declaration

I/We the undersigned hereby apply for approval of the development proposal described above and in the plans, specifications and documents accompanying the application.

I/We undertake to develop in accordance with any approval granted by the Council and conform with the provisions of the relevant Act(s), Regulations, codes and the Local Environmental Plan.

I/We, further undertake to pay any fee or charge assessed by Council in connection with the development and indemnify Narrabri Shire Council against all claims arising from negligence (or otherwise) resulting from work carried out in connection with the development within the road reserve.

Applicant Name

Applicant Signature

Date

Owner's Declaration

I/We the undersigned are the owner(s) of the property described in this application and consent to its lodgement.

I/We hereby permit any duly authorised officer of the Council of Narrabri Shire to enter the land or premises to carry out inspections and surveys or take measurements or photographs as required for the administration of the Act(s), Regulation or Planning instrument.

Owner 1 Name

Owner 1 Signature

Date

Owner 2 Name

Owner 2 Signature

Date

Lodgement Details

You can lodge the completed application by:

Mail: PO Box 261, NARRABRI NSW 2390

In Person: 46-48 Maitland Street, NARRABRI NSW 2390

Email: council@narrabri.nsw.gov.au

Fax: 02 6799 6888

What Now: After your application has been receipted it will be processed within 7 working days. For further information regarding your application please contact us by:

Telephone: 02 6799 6866

Privacy & Personal Information Protection Notice

Purpose of Collection: For Issue of Certificates

Intended Recipients: Council Staff and approved contractors of Narrabri Shire Council
Certificates Application is voluntary, however required in order to obtain a certificate.

Supply:

Access/Correction: Contact Narrabri Shire Council to access or correct this information

Storage: Narrabri Shire Council, 46-48 Maitland Street, NARRABRI NSW 2390

FURTHER INFORMATION

Narrabri Shire Council
46-48 Maitland Street
PO Box 261
NARRABRI NSW 2390
Tel: 02 6799 6866
Fax: 02 6799 6888
council@narrabri.nsw.gov.au

Accompanying Documentation Checklist

Yes N/A

The following must accompany your application:

Original Plan of Subdivision

Professionally prepared and three (3) copies

Detailed subdivision engineering plans.....

Endorsed with a construction certificate (where Council was not the PCA)

Deferred commencement.....

Evidence that the applicant has satisfied the consent authority on all matters before the consent can operate

Development Consent complied with

Evidence that the consent has been complied with before a subdivision certificate can be issued

Certificate of Compliance.....

A certificate of compliance from the relevant water supply authority (where applicable)

Drainage Easements.....

If the subdivision is the subject under section 40 of the Land and Environmental Court Act, 1979 evidence that required drainage easements have been acquired by the relevant Council..

For Subdivision involving subdivision works evidence that:

- *The work has been completed.*
- *Agreement reached with Council for the cost of work or as to the time for the carrying out the work.*
- *Security given to Council for the completion of work.*

FURTHER INFORMATION

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